

2026-27 Work Study Positions Grand Island Campus

Equal Opportunity Institution



Work schedule is flexible unless included in the description.

Grand Island Campus Positions

Office Assistant – Nebraska Math Readiness Project

Job Responsibilities: Perform various office functions, work with data, help develop reports for project use.

Skills Required: Excel experience, computer skills, no math needed.

Lab Assistant – Nursing

Job Responsibilities: Cleaning simulators, changing sheets, general upkeep of area, help with inventory, office duties, and other miscellaneous duties.

Skills Required: No skills required. Willingness to do a variety of jobs as needed.

Office Assistant – Criminal Justice

Job Responsibilities: Assist with daily office tasks, recruitment activities, cleaning, maintaining, and assisting with Crime House.

Skills Required: Experience with Word and Excel, organized, ability to work on weekly deadlines, and communication skills.

Office Assistant – Health Science Division

Job Responsibilities: Copy and Collate student folders, creating Word and Excel documents, store and deliver supplies, tidy and organize health labs, send official correspondence

Skills Required: Organization skills, self-starter, punctuality.

Lab Assistant – Welding

Job Responsibilities: Sweep, light cleaning of lab. No heavy lifting needed. Other duties as assigned.

Skills Required: Able to work independently. Able to follow safety rules, such as wearing protective gear as needed.

