

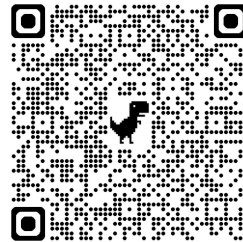


WHY A WORK STUDY POSITION?

- Convenient Location
 - At the Centers or off-site within the community
- Flexible Schedule
 - Students typically work 8-15 hours per week
- \$15/hour wage
- Networking

CONTACT US

To schedule an interview for a Kearney or Holdrege position please use the QR Code:



If you are interested in a Lexington or Ord position please reach out to me directly to schedule:
Jordan Eisenmenger
(308) 338-4041
jordaneisenmenger@cccneb.edu



Kearney
Lexington,
Holdrege &
Ord Centers

2026-2027 WORK-STUDY POSITIONS

Please note:

- This is a comprehensive listing of all work-study positions available at the Kearney, Lexington, Holdrege and Ord Centers or nearby the locations.
- Some positions may already be filled by returning students.
- Some positions may hire multiple students.

STUDENT AMBASSADOR

Available at the Kearney Center

DUTIES INCLUDE:

Guiding tours for prospective students. Assisting with events. Covering front desk occasionally, including answering the phone. Maintaining brochure racks, creating posters, etc.

PREFERRED DAYS/TIMES:

Flexible. Weekdays only.

OFF-SITE POSITION:

READING TUTOR AT A LOCAL ELEMENTARY SCHOOL

ABE/GED ASSISTANT

Available at the Kearney, and Holdrege
Locations

DUTIES INCLUDE:

Assisting instructors with proctoring tests, and recording hours in the classroom. General office work such as making copies of materials, and organizing study plans and homework for students.

PREFERRED DAYS/TIMES:

K: Flexible, Weekdays only. No Friday hours.

L: Week days. Morning only.

H: Monday and/or Thursday afternoons
between 3:30-7:30

FACILITIES ASSISTANT

Available at the Kearney Center

DUTIES INCLUDE:

Assist with grounds maintenance (mowing, trimming, trash removal, pulling weeds, snow removal, etc.) Help during maintenance performed on the building and equipment (runner for tools, parts, etc. Hand items to tech on ladder, etc.)

PREFERRED DAYS/TIMES:

Flexible. Wednesday preferred.

Equal Opportunity Institution

OFF-SITE POSITIONS:

BUFFALO COUNTY HISTORICAL SOCIETY TRAILS & RAILS



DUTIES INCLUDE:

Assisting guests with check in, and at the gift shop. Providing personal tours. Answering phone calls and assisting with day to day operations. Employees have their own unique project that they work on during down time.

PREFERRED DAYS/TIMES:

Museum hours: Mon, Tues, Wed, Thurs,
Fri 1pm-5pm

EDUCATIONQUEST

DUTIES INCLUDE:

Answer phones, make appointments, greet clients. General office duties.

PREFERRED DAYS/TIMES:

Flexible. Weekdays only.

