

Central Community College Room & Board Contract

Last Name	First Name	Date of Birth	Student ID <small>(leave blank if unknown)</small>	Meal Plan Option <small>(Select One)</small> Select One
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1. The College agrees to assign accommodations in one of the residence halls and provide room and cafeteria services for the current College year. All financial obligations must be met by the student **prior** to moving into the residence halls. All residents are required to live by the rules and regulations as established in the halls and the College. Students must contract for both room and board. Current rates are available from Student Accounts.
2. A \$150.00 deposit must be submitted with this contract. If a student decides not to live in the residence halls that student must notify the Housing Office in writing by the following deadlines: Notification for the fall semester must be received by June 1st; notification for the spring semester must be received by December 1st; and notification for the summer session must be received by May 1st. If the student fails to notify the Housing Office by the designated dates, they will forfeit the \$150.00 deposit. Resident selection is based on the date of receipt of the completed Housing & Dining contract, \$150.00 deposit, and all packet materials. Reservation acceptance is subject to room availability.
3. Students who make arrangements for living in the residence halls obligate themselves for each semester of room fees, and four weeks of cafeteria fees. Fees are payable at the time of registration. If students check out of the residence hall after the start of the semester, they will not receive a refund for any of the room fees. The only exception to the refund policy is when the student has graduated and/or the request for an exception has been approved by the Vice President of Student Success and Enrollment Management. In addition, no refunds will be granted for cafeteria fees unless four weeks have elapsed. A minimum of 24-hour notification must be given to the Housing Office in advance of the student's departure. Residence halls will be closed during the December holiday vacation period. Alternate housing during this time will be the responsibility of the individual student. Break procedures are outlined in the Residence Hall Handbook.
4. The cafeteria offers two meal plans: the 200 meal plan and the 300 meal plan. With these options, students can eat in the cafeteria at their convenience, choosing from breakfast, lunch, and dinner on weekdays, and brunch and dinner on weekends. Meals are available during operating hours, and students can utilize their meal plan allocation accordingly. The cafeteria is not open during college breaks. Student ID will be checked at all meals.
5. Residence hall students must be continually registered as a full time student (12 credits) and maintain Standards of Progress (2.0 GPA) to live in the residence hall. If a resident will be registered for less than 12 credit hours, they must request advance approval for an exception by submitting a request, with rationale, to Residence Life.
6. Students are required to live and sleep in their assigned room.
7. All residence hall students shall furnish bedding, including mattress pad, pillow, towels, and all personal items. The College does not accept responsibility for damage or theft of resident's personal property regardless of the cause. It is the responsibility of each resident to provide their own insurance coverage for damage or theft of personal property.
8. The College reserves the right to move any student to another room/residence hall, if, in the opinion of the College, the reassignment would be beneficial to the College and all residents concerned. This includes the consolidation of those students with double-occupancy rooms who do not have roommates and/or triple occupancy as needed.
9. Damages to the lounge and hallways where a resident is assigned are the responsibility of all residents of that area and will be charged to all residents if the person responsible for the damage is not determined. Damages to individual rooms will be the responsibility of the residents assigned to that room.
10. The use or possession of alcohol and/or drugs (with the exception of your physician's prescribed medication) is strictly prohibited in the residence halls. Residents who violate these policies will be referred to the Office of Student Development for conduct processes and appropriate sanctions. In instances where state and/or federal laws are violated, the proper authorities may be notified.
11. Tobacco Free Policy Central Community College is committed to a healthy environment for its employees, students and visitors. The U.S. Surgeon General has found that exposure to secondhand tobacco smoke and use of tobacco is significant health hazards. Consequently, Central Community College prohibits the use of all e-cigarettes, tobacco and other smokable substances, and/or the possession of any lit or unlit smoking instrument on College owned or leased property, including residence halls and vehicles. "Tobacco" as used in this policy refers to all tobacco products including smokeless (chewing) tobacco and any other smoking product. "Smoking," as used in this policy, means smoking any substance, including but not limited to, tobacco, cloves, or marijuana. "Smoking Products" include, but are not limited to, all cigarette products (cigarettes, bidis, kreteks, e-cigarettes, etc.) and all smoke producing products (cigars, pipes, hookahs, etc.) For more information about CCC's Tobacco Free policy, please go to:
<http://www.ccnec.edu/cc-smokefree/>

I recognize my obligations as a Central Community College student to comply with the Student Handbook and the Residence Hall Handbook. I have read, understand, and hereby agree to abide by their guidelines, as well as any regulations set up by the College and residence halls. I agree that failure to comply with any of the requirements set forth in this contract and the above mentioned handbooks is a material breach, giving the College the right to terminate this agreement, and bill me for all semester room charges. ***My signature indicates that I understand and agree to these terms.***

<i>Student Signature</i>	Date	Parent Signature (Required if student is under 19)
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Meningococcal Meningitis Disease Information Form



Each postsecondary educational institution is required by Legislative Bill 513 to provide each student who will reside in on-campus housing and the student's parent or guardian with (a) detailed information on the risks associated with the potentially fatal meningococcal disease; (b) discuss the availability and the effectiveness of a vaccine against the disease; (c) recommend that each student receive the meningococcal vaccination; and (d) offer information on the availability of an indigent patient fund to assist qualified persons with the cost of the vaccine. Each postsecondary educational institution shall request a confirmation signed by the student, parent or guardian that the information provided has been received and reviewed.

Central Community College is dedicated to the welfare of their students. We want our students and their parents to know that meningococcal meningitis is caused by bacteria which invade the lining surround the brain, (the meninges). It is called meningococcal septicemia or meningococcemia when it enters the blood stream, destroying organs and tissue in a matter of hours. The following statistics were shared on the National Meningitis Association webpage (www.nmaus.org):

- Nearly one-third of the 2,000 to 3,000 annual cases in the US result in fatalities or severe disabilities such as limb amputations and organ damage.
- Students have shown a recent increase in the number of adolescent cases and deaths in the 1990s.
- Students in dorm environments are at increased risk.
- There is a safe, approved vaccine, which can help prevent the majority of adolescent cases. The Menomune Vaccine lasts for 3 to 5 years and is 85 to 95% effective against serogroups A,C,Y, and W-135.

There are two major divisions of meningitis – viral (caused by virus) and bacterial (caused by one of the several types and strains of bacteria residing in the throat or nasal passages). The bacterial form of meningitis is extremely dangerous, fast-moving, and has the most potential for being fatal. For many survivors the long-term effects also can be debilitating, recurrent, and include multiple amputations. Many (but not all) types of bacterial meningitis can be prevented by vaccination. Viral meningitis has similar symptoms to bacterial meningitis, but is neither as deadly nor as debilitating for the most part. There is no vaccine protection against viral meningitis.

Meningitis is spread through close contact where saliva is transmitted such as coughing, sneezing, kissing or sharing drinks or cigarettes. The bacteria cannot live outside the body for very long, so the disease is not as easily transmitted as a cold virus. Ways to help prevent spreading the disease include following good hygiene practices such as washing hands, not sharing water bottles or other drinks, avoiding cigarettes, and generally not transmitting or sharing items that have been in one's mouth.

Central Community College encourages all students planning to live in the Residence Halls to get the meningitis vaccination. Contact your local hospitals and doctors' offices and inquire if they have the vaccine available or find locations offering the vaccination by going on-line to www.nmaus.org, clicking on the button "Finding the Vaccine". You may also wish to contact your local hospitals, doctor's offices, or Health and Human Service Agencies about the availability of payment assistance or indigent patient funds to assist qualified persons with the cost of the vaccine.

By signing below, you acknowledge receipt of this information.

Student Signature

Date
